

## **PRIVACY POLICY**

We are committed to protecting your privacy, taking all reasonable steps to safeguard information given to us. Harmony Homes Ltd is a Limited Company No. 110509C and our registered office is situated at 22 Church Road, Port Erin, Isle of Man IM9 6AQ.

## **INFORMATION COLLECTED**

The internet is not a secure medium, we have put in place various security procedures. Registering on site or from one of our offices, you may be asked for your name, address, email address, telephone number and type of property you are looking for. This information helps us to help you find what you are looking for. We implement a variety of security measures to keep your personal information safe.

## **DATA PROTECTION ACT**

Under the current Data Protection Act, you may request details of personal information we hold about you. You should write to the Data Controller at Harmony Homes office, 22 Church Road, Port Erin, Isle of Man, IM9 6AQ. We reserve the right to charge a reasonable fee for such information.

## **LINKS TO THIRD PARTIES**

Our website may contain links to external websites or third parties over which we have no control. Harmony Homes is not responsible for the content or availability of these websites. You should read the Security Privacy Policies of every website that collects data. Your privacy is important and we are committed to keeping your information secure from disclosure. We have put in place managerial procedures both in the office and electronically to safeguard information we collect online. Access to your information is restricted internally.

## **DISCLOSURE TO OUTSIDE PARTIES**

Your information may be disclosed to trusted third parties who help us operate our website, or to conduct our sales and rental business so long as these parties agree to keep this information confidential. Information may be released to comply with the law. We comply with requirements of COPPA (Children's Online Privacy Protection Act), not collecting information from anyone under 13 years of age. We may contact you by email, post or telephone for these purposes. If you do not wish to receive such communication you can telephone or email us. There may be instances where it may be necessary for us to communicate with you for administrative purposes.

## **YOUR CONSENT**

By submitting your information, you consent to the use of that information as set out in our policy. If we change our policy we will post the changes on this page. Continued use will signify you agree to such changes. If you are a new client, we will only contact you when you have provided consent.